



THS TEACHER RECOMMENDATION INFO SHEET

****This form is to be used ONLY for teachers whom you have asked in person and have agreed to write a recommendation for you. ****

Complete one of these forms for **EACH** teacher that you are requesting a recommendation from. Give this form **AND** your resume to the teacher.

Student Name:	
Teacher you are requesting a rec from:	
Class/Activity you had teacher for/ what year:	
Schools you are applying to:	
Your EARLIEST deadline (have you given at least a 2-week notice?):	
Are you using the Common App?	YES NO
Are you using the Coalition?	YES NO
Do you have an intended major or are you applying undecided?	

Briefly answer the following:

1. Outside of what is listed on your resume, are there other responsibilities that you have? (ex. Caring for sibling, responsibilities in your household)

2. How would you describe yourself as a student in my class/activity? Please give specific examples – incorporate specific assignments or projects when possible.

3. What was your greatest academic strength in my class/activity? Please give specific examples – incorporate specific assignments or projects when possible.

4. What was the most challenging part of my class/activity for you? Please give specific examples – incorporate specific assignments or projects when possible.

5. Is there anything you would like highlighted in your letter? (Specific skills/strengths/etc.)

****A teacher may have additional questions that are specific to his/her class. ****



Complete one form per teacher. Give this form, along with your RESUME to the teacher.